# Shelton Junior School

# Determined Admissions Arrangements for 2028 - 2029

| Headteacher Approval | Governor Approval | Shelton Junior School |
|---|---|---|
| **Name:** Mr Jon Bacon<br>**Date:** 01/10/2026 | **Name:** Ms K Phillips<br>**Date: 01/10/2026** | *Determined Admissions Arrangements for 2028 – 2029*<br>Last Reviewed: Oct 2026<br>Review date: Oct 2027 |

# Policy review dates and changes

| Date | By whom | Summary of changes made |
|---|---|---|
| 15/01/2020 | JB | Removed “Written Date” from footer |
| 15/01/2020 | JB | Removed ‘Mrs Wagstaff’ replace with school office |
| 08/06/2021 | JB | Change to definition of LAC to include IAPLAC (internationally adopted previously looked after children) following LA advice on 07/06/2021 |
| 23/11/2021 | JB | Replaced “Statements of Special Educational Needs” with “Education Health Care Plan” |
| 14/09/2022 | JB | Added Consultation and Determination paragraphs for clarity. |
| 08/09/2023 | JB | Added confirmation of date when home address is assessed to criteria 6. |
| 08/09/2025 | JB | Following consultation with governors PAN reduction to 60 |
| 08/09/2025 | JB | Removal of over-subscription criteria 5 – medical or social grounds |
| 18/09/2026 | JB | On advice changed “LEA” to “LA” |
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## Within its Admission Procedures the school aims:

- To give children and parents/carers as much information as possible about Shelton Junior School and the education we provide.
- To make each child's start at school a happy and successful one.
- To begin a partnership between the parents/carers and the school that will be lasting.

To apply for a place at Shelton Junior School, an application **MUST** be made via the Local Authority in which you live. For most applicants this will be Derby City Local Authority. Derby City Local Authority will then in turn notify the school about ALL applicants. The Headteacher will then invite you into school for a pre-admission meeting.

If you wish to visit the school before applying for a place, please contact the school office on 01332 701212.

# ADMISSIONS POLICY

Our School Admissions Policy states that children are admitted at the age of seven without reference to ability or aptitude from the "current catchment" area served by the school. The maximum number of children to be admitted into Year 3 in September 2027 has been set as 60.

### Consultation

When changes are proposed to admission arrangements, or the admission arrangements have been the subject of an objection to the Schools Adjudicator in the previous 5 years, or there has been no consultation for a period of 7 years, admission authorities must consult on the full admission arrangements by 31 January of the year preceding the normal admission round.

Last consultation: September 2025

### Determination

All admission authorities must determine admission arrangements by 28 February every year – even if they have not changed from the previous year. Following confirmation by Governors, this Admissions policy is forwarded to Lisa Sansum (Lisa.Sansum@derby.gov.uk) Commissioning Manager – School Admissions by 1st October each year.

# Over-Subscription Criteria.

When the school is oversubscribed, after the admission of pupils with Educational Health Care Plans where the school is named, priority for admission will be given to those children who meet the criteria set out below, in order:

(1) Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

(2) Children living in the school's catchment area as currently defined by the LA.

(3) Children who do not live in the catchment area served by the school but who have a brother or sister currently attending at the time of admission.

A brother or sister is classed as having one or both natural parents in common, are related by parent's marriage or are adopted or fostered. A brother or sister must be living at the same address.

(4) Children attending Shelton Infant School but living outside the catchment area as currently defined by the LA.

(5) Other children on the basis of proximity to school, i.e nearest to the school front entrance measured by a straight line using the Council's measuring system.

The Council will assess applications from the address the parents are living at the closing date, and will reassess applications on the National Offer Date.

Parents have the right of appeal and, where applicable, will be informed of the procedures.